

**Endowment Award Appl. Form No.4 (Orphanage)**  
**ROTARY CLUB OF CALCUTTA**

Rotary Sadan,  
94/2, Chowringhee Road.  
Kolkata-700 020  
Phone No. 2223-8686/8787  
Fax No. 2223-2573

**B.K. KHAITAN AWARD**

**BACKGROUND**

Rotary Club of Calcutta has been a part of Calcutta's Social history. During its existence, since 1919, it has set up an exemplary record of service to humanity and of contribution to the betterment of civic and community life.

Initiated by Rotary Club of Calcutta, Mrs. Krishna Khaitan, wife of Late Rtn. B.K. Khaitan, Past President of Rotary Club of Calcutta, has instituted in July 1994, the "B.K. KHAITAN AWARD".

This Award has been instituted **to recognize excellence in specialized fields of social service and society enrichment, related to support to an orphanage in Kolkata engaged in housing and well being of orphan children** and will be awarded under the supervision of Rotary Club of Calcutta.

**AIMS & OBJECTIVES**

**The Award is designed to recognize outstanding contribution by any orphanage in Kolkata engaged in housing and well being of orphan children.**

**FORM & PRESENTATION OF THE AWARD**

This Award will comprise of one prize in cash of Rs. 10,000/- (Rupees ten thousand only) along with a suitable citation / memento to be given to an **orphanage working in Calcutta** to be adjudged by an Award Selection Panel.

This Award will be presented annually at a Rotary function.

Contd..2/-

## **ELIGIBILITY**

1. The recipient must be an **institution** or **organization**, registered or recognized by the Government as a non-profit making social service organization, working preferably in District 3291 (or successor Rotary District which includes therein the Rotary Club of Calcutta).
2. The Award will be made on the recommendation of the Selection Panel constituted for the purpose and the Panel's decision would be final and binding.
3. The Award may be withheld in any year in the absence of any suitable candidate meriting such recognition.
4. If the Selection Panel so decides, in deserving cases the Award may be split between two or more deserving candidates in any particular Rotary year.

**On invitation, applications/ nominations may be submitted to the Rotary Club of Calcutta Welfare Trust, 94/2, Chowringhee Road, Kolkata-700 020 to reach by 22.01.2021 in a SEALED ENVELOPE mentioning the name of the award.**

# **ROTARY CLUB OF CALCUTTA**

## **B.K. KHAITAN AWARD**

### **PROFORMA FOR APPLICATION**

Applications are to be submitted in 3 complete sets along with enclosures highlighting the following :

Name of Applicant-Institution :

Address :

Phone No. :

Brief Background of the orphanage

Statutory Registration detail :

Any other Govt. Recognition recognizing it as a non profit motive org.

Target Group of Beneficiaries :

Geographical Area of work

Number of beneficiaries (orphans) currently housed

:

Classification of Beneficiaries

- by human-class group :
- by Age group :
- by Religion/Caste :
- by Sex :
- by Any other :

Comprehensive Note furnishing :

gist of points/achievements for which Award is recommended, indicating the distinctive features

How is your contribution outstanding in nature?

Contd..2/-

( 2 )

Since when has the outstanding work been carried out and what has been the response form

- the Beneficiaries :
- other Authorities :
- Others :

Copy of Institutions Constitution & Bye Laws

Xerox copies of papers published or Articles written on the Institutions activities. :

Whether the work/programme is :  
Independently/jointly with others

Whether any other award has already been received from our club / or any other source :

Funding Assistance / guidance received by the Applicant from the Govt. other agencies :

Certification of Bonafideness :

Signature of applicant :  
Address/ Telephone / E Mail.ID

Referral recommendations (Please attached certificates) :

1.

2.

(Delete or add to above as relevant/necessary)

**Signature of nominating organization / Rotary Club , if any:**

Date :

Place :

CLUB ENDORSEMENT (In case of sponsorship by a Rotary Club)

The Rotary Club of

.....  
recommends the name of  
Sri/Smt.....for the Award.

Date :

President :

Secretary

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